

Procedures for Program Changes



ITEM	LINK TO TEMPLATES	GRADUATE COUNCIL	FACULTY SENATE
		REQUIRED ACTION	REQUIRED ACTION
Proposal for a New Program 2 readings	Guidelines for Submitting New Degree/Certificate Programs	Graduate Council Approval Required (vote)	Faculty Senate Approval Required
Existing Program Reviews	Existing Program Review Guidelines	Graduate Council Approval Required (vote)	Notice Only: Faculty Senate Notification sent by Graduate School
Deactivating a Program	Sample Memo	Memorandum of Notification to Council	Faculty Senate Approval Required
Reactivating a Program	Sample Memo	Memorandum of Notification to Council	Faculty Senate Approval Required
Graduate Program Name Changes	Sample Memo	Memorandum of Notification to Council	Faculty Senate Approval Required
Dual Degree Programs (e.g., BS/MS)	<u>Dual Degree Programs Guidelines</u>	Graduate Council Approval Required (vote)	Contact Faculty Senate for more information
New Tracks	Sample Memo	Memorandum of Notification to Council	Contact Faculty Senate for more information
Department Name Changes	Sample Memo	Memorandum of Notification to Council	Faculty Senate Approval Required
Merging Two Existing Degrees (e.g., MD/MBA), MD/MPH	Sample Memo	Memorandum of Notification to Council	Contact Faculty Senate for more information
International Joint Degrees	Guidelines for Submitting New Degree/Certificate Programs	Graduate Council Approval Required (vote) Approval of Vice Provost Green	Contact Faculty Senate for more information
International Student Exchange	International Initiatives Approval	Approval of Vice Provost Green	No
Certificate Programs (including online)	Guidelines for Submitting New Degree/Certificate Programs	Graduate Council Approval Required (vote)	Contact Faculty Senate for more information
Online Degree Programs	Guidelines for Submitting New Degree/Certificate Programs	Graduate Council Approval Required (vote)	Faculty Senate Approval Required

Note: These actions may require approval of your School/College Council. Please contact your Associate Dean of Graduate Studies.

KEY OFFICES

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