UNIVERSITY OF MIAMI
GRADUATE SCHOOL

Petition for Transfer of Credit

I _____ hereby petition for the transfer graduate credits taken at:
Print Name (First, Last)

Institution Name _____

Address _____

Course Number	Credits	Grade	Course Title	Semester/Year
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Student C-Number	Student Empl ID	Student Phone Number	Student E-mail
_____	_____	_____	_____

Major	Degree
_____	_____

Please note the following before submitting:
- The OFFICIAL transcript must accompany this request or be on file at the Graduate School.
- Credits with grades of **"B-"** or less are not acceptable for transfer.
- Courses over 6 years old, or taken by extension, correspondence or online are not acceptable.
- Limit of **6** credits for transfer in **<36-**credit program.
- Limit of **9** credits for transfer in **≥36**-credit program.
- Credits that have been counted toward another degree cannot be transferred.
- Transfer of graduate credit from another institution will not be made until the student has completed a like amount of credit at the University of Miami.
- Any student wishing to transfer credit hour must be enrolled at the University of Miami during the time of transfer.
- Transferred credits will not be calculated into the University of Miami GPA.

FOR COLLEGE/SCHOOL/DEPARTMENTAL USE

☐ Approve ☐ Deny

_____

Print Name (First, Last) Signature Date

FOR GRADUATE SCHOOL USE

_____

Print Name (First, Last) Signature Date

Please email this form to gradforms@miami.edu