



| ITEM | LINK TO TEMPLATES | GRADUATE COUNCIL REQUIRED ACTION | FACULTY SENATE REQUIRED ACTION |
|---|---|---|--|
| Proposal for a New Program 2 readings | Guidelines for Submitting New Degree/Certificate Programs | Graduate Council Approval Required (vote) | Faculty Senate Approval Required |
| Existing Program Reviews | Existing Program Review Guidelines | Graduate Council Approval Required (vote) | Notice Only: Faculty Senate Notification sent by Graduate School |
| Deactivating a Program | Sample Memo | Memorandum of Notification to Council | Faculty Senate Approval Required |
| Reactivating a Program | Sample Memo | Memorandum of Notification to Council | Faculty Senate Approval Required |
| Graduate Program Name Changes | Sample Memo | Memorandum of Notification to Council | Faculty Senate Approval Required |
| Dual Degree Programs (e.g., BS/MS) | Dual Degree Programs Guidelines | Graduate Council Approval Required (vote) | Contact Faculty Senate for more information |
| New Tracks | Sample Memo | Memorandum of Notification to Council | Contact Faculty Senate for more information |
| Department Name Changes | Sample Memo | Memorandum of Notification to Council | Faculty Senate Approval Required |
| Merging Two Existing Degrees (e.g., MD/MBA), MD/MPH | Sample Memo | Memorandum of Notification to Council | Contact Faculty Senate for more information |
| International Joint Degrees | Guidelines for Submitting New Degree/Certificate Programs | Graduate Council Approval Required (vote) Approval of Vice Provost Green | Contact Faculty Senate for more information |
| International Student Exchange | International Initiatives Approval | Approval of Vice Provost Green | No |
| Certificate Programs (including online) | Guidelines for Submitting New Degree/Certificate Programs | Graduate Council Approval Required (vote) | Contact Faculty Senate for more information |
| Online Degree Programs | Guidelines for Submitting New Degree/Certificate Programs | Graduate Council Approval Required (vote) | Faculty Senate Approval Required |

Note: These actions may require approval of your School/College Council. Please contact your Associate Dean of Graduate Studies.

KEY OFFICES

Graduate School

PIRA

Faculty Senate

Guillermo ("Willy") Prado

Patty Murphy

Gisela Dominguez

Robyn Hardeman

gprado@miami.edu

pattymurphy@miami.edu

gdominguez@miami.edu

facsen@miami.edu