The University of Miami Graduate School is pleased to announce a call for nominations for the Annual Graduate School Awards Celebration. This program will showcase the important contributions and achievements made by our graduate students and faculty in support of graduate education, and the teaching, research and service missions of our institution. We appreciate your assistance in making your colleagues aware of these awards.

**Student Awards**

**Outstanding Graduate Research Assistant**

*Eligibility:* Currently enrolled master’s or doctoral students with a research assistantship and research responsibilities at the University of Miami during the 2016-2017 academic year.

*Description:* This award recognizes a graduate student who has distinguished himself/herself in scholarly or research pursuits in a graduate program at UM. The award winner would have made a distinctive and discernible contribution to his/her field during his/her tenure or in the 2016-17 academic year.

**Outstanding Graduate Teaching Assistant**

*Eligibility:* Currently enrolled master’s or doctoral students with a teaching assistantship at the University of Miami during the 2016-2017 academic year.

*Description:* This award recognizes a graduate student for enhancing undergraduate education at UM. The award winner would have demonstrated superior effectiveness or innovation in teaching undergraduates while serving as an instructor or teaching assistant in a classroom, laboratory, studio or other setting, as well as demonstrated interest in professional development as a teacher.

**Graduate Student Exemplar**

*Eligibility:* Master’s or doctoral students graduating during the 2016-17 academic year.

*Description:* This award recognizes a graduating student who excelled academically and has either overcome tremendous odds to be successful, or has consistently made contributions that benefit others. This student’s service, leadership or other distinctive efforts may have been to the campus, local, national or international community.

**Faculty Awards**

**Outstanding Graduate Program Director**

*Eligibility:* All Graduate Program Directors (GPD) for the 2016-17 academic years are eligible for the Outstanding Graduate Program Director award.

*Description:* This award recognizes a GPD who has made a significant impact on graduate education, and/or in support of graduate students in his/her program during the 2016-17 academic year. The outstanding GPD may have made innovations and/or contributions to enhance curriculum, programming, recruitment, retention or placement.

**Faculty Mentor of the Year**

*Eligibility:* All faculty are eligible to be nominated for the Faculty Mentor of the Year Award.

*Description:* This award recognizes a faculty member who has shown tremendous commitment to mentoring, advising and supporting graduate student advisees during the 2016-17 academic year. A faculty member who has made distinctive efforts in mentoring and advising graduate students to 1) become professionals in their field, 2) shape the graduate work of a graduate student, or 3) provide exceptional personal support and development to a graduate student.

**Submission and Selection Procedure**

Please complete and submit the nomination form and required supporting documents to Tiffany Plantan at t.plantan@miami.edu.

The Graduate School leadership will convene an ad hoc selection committee to review and select award winners. The committee will be tasked with selecting awardees whose nomination materials clearly demonstrate the exemplary contributions in each category.

**Please note:** All nominees will be invited to attend the Graduate School Awards Celebration on April 13, 2017 when the awards will be presented.
Nomination Requirements

STUDENT NOMINATIONS

1. **Application form:** Complete the student application form (page 3).

2. **CV:** Please submit your nominee’s CV.

3. **Bio:** Please submit a brief bio for your nominee with emphasis on research, teaching or service (based on the nomination category). Approximately 500 words.

4. **Signed Letter of Recommendation:** Why should your nominee be recognized by the Graduate School and the University of Miami community? Please include examples and information that demonstrates the nominee’s accomplishments, service and contributions in the selected award category.

Please submit the completed nomination package to t.plantan@miami.edu by April 3, 2017.

FACULTY NOMINATIONS

1. **Application form:** Complete the faculty application form (page 4).

2. **CV:** Please submit your nominee’s CV.

3. **Bio:** Please submit a brief bio for your nominee with emphasis on research, teaching or service (based on the nomination category). Approximately 500 words.

5. **Signed Letter of Recommendation:** Why should your nominee be recognized by the Graduate School and the University of Miami community? Please include examples and information that demonstrates the nominee’s accomplishments, service and contributions in the selected award category.

Please submit the completed nomination package to t.plantan@miami.edu by April 3, 2017.
GRADUATE SCHOOL AWARDS STUDENT NOMINATION FORM
Thank you for nominating a graduate student to be recognized at the Graduate School Awards Ceremony. Your recommendation will help us identify graduate students who have challenged themselves in their research and teaching pursuits.

Student’s Information

__________________________________________________________________________________________

Last Name         First Name                                                   Middle Initial

EMPL ID: ___________   C-Number: _____________

Phone Number: ____________________________

E-mail Address: _________________________________________

Major/Program: __________________           Degree: __________________

Name of Award: _________________________________________

Intended Graduation Date: _____________________________

Person Submitting Nomination

__________________________________________________________________________________________

Last Name         First Name                                                   Middle Initial

Department/Office: _________________________________________

E-mail Address: _________________________________________

Phone Number: _________________________________________

Relationship to Nominee: _________________________________________

Submission Deadline is April 3, 2017

Graduate School, 1252 Memorial Drive, 235 Ashe Administration Building Room, Coral Gables, FL 33146
To contact the Graduate School, please call (305) 284-4154.
GRADUATE SCHOOL AWARDS FACULTY NOMINATION FORM

Thank you for nominating a faculty member to be recognized at the Graduate School Awards Ceremony. Your recommendation will help us identify faculty members who have made significant impact on graduate education and in mentoring/supporting graduate students.

Faculty Member’s Information

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EMPL ID: ___________ C-Number: ___________

Phone Number: ________________________________________

E-mail Address: _______________________________________

Department: __________________________________________

Name of Award: _______________________________________

Person Submitting Nomination

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Department/Office: __________________________________________

E-mail Address: ___________________________________________

Phone Number: ___________________________________________

Relationship to Nominee: _______________________________________

Submission Deadline is April 3, 2017

Graduate School, 1252 Memorial Drive, 235 Ashe Administration Building Room, Coral Gables, FL 33146
To contact the Graduate School, please call (305) 284-4154.